

## UNICEF NEPAL COUNTRY OFFICE

### TERMS OF REFERENCE

<b>Title</b>	<b>: Emergency Nutrition Officer</b>
<b>Duty Station</b>	: Sindhupalchowk (support for Sindhupalchowk and Kavre districts)
<b>Job Level</b>	: NO-B
<b>Contract Type</b>	: Temporary Appointment (TA)
<b>Duration</b>	: <b>364 days</b>

---

#### 1. Background

A 7.9 magnitude earthquake struck Nepal on April 25, 2015 at 11:56 local time followed by strong aftershocks, including a 6.7 magnitude quake on April 26, creating large scale damage to buildings and infrastructure and many casualties. Many people have been sleeping outside for several consecutive nights, enduring rains. The Central and Western region including the Kathmandu valley districts are mostly affected. In the 14 critically affected districts, more than 4 million people are in need.

The Nutrition Cluster is led by the Ministry of Health and Population, Government of Nepal, who is mandated to coordinate the emergency response for Maternal and Child Nutrition. UNICEF co-leads the Nutrition cluster. The cluster comprises 20 national/international partners who were present in Nepal before the earthquake supporting Nutrition programmes in one or more districts. Some non-resident partners will join the Nutrition Cluster as they arrive in Nepal for the emergency response.

UNICEF is delivering key evidence-based interventions to protect the lives of children, adolescent girls, pregnant women and breastfeeding mothers:

- **Breastfeeding:** Support mothers to breastfeed their children 0-24 months old to ensure that children grow healthy and don't fall sick with diarrhoea or pneumonia.
- **Complementary feeding:** Support families to feed their children between 6-24 months old nutritious foods so that children develop to their full potential and don't become malnourished.
- **Supplementary feeding:** Provide supplementary foods to children with moderate acute malnutrition so that children do not become severely malnourished as well as to pregnant women during the last trimester to prevent low birth weight children and hence stunting.
- **Therapeutic feeding and care:** Provide therapeutic foods and care to children with severe acute malnutrition to protect their lives and bring them back to healthy growth and development.
- **Micronutrients for children and women:** Provide vitamin A and multiple micronutrient powders to children between 6-59 months old to strengthen children's immune system and to prevent them from micronutrient deficiency; and Iron Folate supplements to pregnant women and breastfeeding mothers to ensure that women have healthy pregnancies and healthy children.

At present, there is limited human resource with the Nutrition Section in Kathmandu and the zone office in Bharatpur. Similarly, there is limited capacity on nutrition response with D/PHOs in the 14 affected districts. In order to provide better response in these districts, UNICEF has been established partnership with different national and international NGOs. However, ensuring the quality of response action and nutrition cluster coordination at the district level is crucial. Therefore, UNICEF Nutrition Section has been planning to appoint Emergency Nutrition Officers for 14 districts including Gorkha,

Dhading, Nuwakot, Rasuwa, Makwanpur, Kavre Palanchok, Sindhupalchok, Dolakha, Ramechhap, Sindhuli, Kathmandu, Lalitpur, Bhaktapur and Okhaldhunga. .

On behalf of the Government of Nepal and as the Nutrition Cluster Lead Agency as well as Lead Technical Support Agency, UNICEF provides specific technical and coordination support to District Health and Nutrition Cluster as well as DPHOs for timely and effective nutrition response and will address any emerging situations of malnutrition as well ensure that strategies are in place to reduce the risk of malnutrition within the emergency response programmes.

## **2. Purpose**

The Emergency Nutrition Officers will provide focused and intensive technical support to the District Public Health Office and District Nutrition Cluster in the assigned districts to ensure effective nutrition cluster coordination at district level, support DPHO for implementation of comprehensive nutrition response, nutrition supply management, and monitoring and supervision of the Emergency Nutrition Response. The emergency nutrition officer will also strengthen the capacity of local institutions to respond to and coordinate emergency nutrition interventions within the district, ensuring that the capacity of partners/stakeholders at the district level is strengthened to respond to and coordinate emergency nutrition interventions so that children and women benefit from the nutrition in emergencies (NIE) activities.

## **3. PCR and IR Relevance**

The TA positions are related to Emergency PCR of the existing Country Program Action Plan (CPAP) of UNICEF related to emergency nutrition response.

## **4. Specific Tasks:**

Under the direct supervision of Chief of Kavre site office and technical guidance by the nutrition specialist from the nutrition section of UNICEF Kathmandu office, the Emergency Nutrition Officers will perform the following key tasks:

### **a. Support for planning and coordination of comprehensive nutrition response and recovery actions**

- Work closely with the DPHO and district health and nutrition cluster for emergency nutrition for in planning, implementation, monitoring and supportive supervision of comprehensive nutrition response and recovery actions;
- Support to develop/revise nutrition response plan to maintain nutrition services;
- Support D/PHOs to collect, compile and finalize the nutrition response reports and submit to UNICEF on a weekly basis.

### **b. Support for developing health worker competencies in nutrition in emergencies**

- Work together with the emergency nutrition cluster and DPHO to manage and mobilize Human Resources for nutrition in emergencies;
- Provide technical feedback and supportive supervision for training workshops for District/Public Health Offices (D/PHO) staff, nutrition cluster members and other health workers in the district for emergency nutrition response and recovery;

- Support District Health Offices and Public Health Offices; and nutrition cluster members in order to establish, strengthen and maintained outpatient treatment capacity, stabilization capacity and community outreach activities.

**c. Support for supply and logistics management for nutrition response**

- In coordination with Child Health Division (CHD) and Logistic Management Division (LMD) of MoHP and nutrition cluster members, develop supply plan, stock management such as; MNP, Vit A, Deworming, RUTF, essential supplemental medicines and submit to UNICEF and District/Public Health Office.

**d. Support for monitoring and evaluation of nutrition response activities**

- Assist D/PHOs and nutrition cluster members to develop/revise nutrition response plan and supportive supervision;
- Work jointly with UNICEF field offices, concerned cluster members, district focal point of UNICEF and implementing partners;
- Support to establish monitoring and evaluation (M&E) system including database management for nutrition in emergencies;
- Make frequent field visits to entire districts for monitoring the response action, validate the reports from partners and identify follow up actions.

**e. Support for emergency nutrition preparedness and response activities**

- Assist Nutrition Section to develop the emergency nutrition workplan;
- Support nutrition cluster for the development of contingency plan, guidelines and directives;
- Participate in emergency nutrition response activities as and when required.

**f. Support CHD and partners to strengthen and expand emergency nutrition cluster, to ensure competent and efficient cluster leadership is provided.**

**g. Update data base on nutrition in emergency supplies, trained human resources, nutrition cluster activity mapping including 4W (what, where, when whom) mapping.**

**5. Duration of Contract/Timeline**

01 July 2015 – 29 June 2016

**6. Qualifications and Competencies**

- Advanced university degree in nutrition, public health, nursing or relevant discipline;
- 2 years of increasing experience in areas related to nutrition/public health/CMAM;
- Field experience in complex, high-risk, and/or conflict-affected disaster environments and an in-depth knowledge of the region is an asset would be the added value for the position.
- Knowledge of humanitarian reform principles, international humanitarian law, inter-connectedness and reform pillars & reform updates;
- Knowledge of the Cluster approach guidelines and Terms of Reference ( and knowledge of how to apply them);

- Ability to mitigate and mediate conflict and disagreements among CMAM implementing partners.

**Function-Specific Technical Requirements:**

- Ability to adapt nutrition cluster mandate, tools and techniques.
- Ability to utilize and apply emergency nutrition toolkits, Core Commitment of Children (CCC), SPHERE standard, management of acute malnutrition, IYCF, micro-nutrient interventions in emergencies context.
- Ability to coordinate with other IASC clusters in terms of planning of CMAM activities integrating with IYCF, WASH, comprehensive child care and health
- Ability of capacity building, review and monitoring of CMAM, IYCF and other emergency nutrition related programme